

Business Budget Sheet

Revenue								
	Monthly	Non-Monthly		Monthly	Non-Monthly		Monthly	Non-Monthly
Product Sales			Contract Income			Franchising Fees		
Consulting Fees			Service Income			Rush Fees		
Commissions			Sub Lease			Royalty Income		
Investments			Space Rentals			Licensing Fees		
Expenses								
	Cost	Due Date		Cost	Due Date		Cost	Due Date
Rent / Mortgage			Coaching			Income Tax		
Utilities			Books			GST / Sales Tax		
Phone / Internet			Audiobooks			Business Tax		
Cell Phone			Courses / Programs			Workers Comp		
Zoom			Vehicle Payments			Accounting Costs		
Cleaning Service			Gas			Licenses		
Maintenance			Vehicle Insurance			CE Credits		
Business Insurance			Vehicle Registration			Memberships		
Liability Insurance			Vehicle Maintenance			Convention		
HBB Insurance			Parking			Travel Expenses		
Health Benefits			Computer Service			Networking		
Buy / Sell Insurance			CRM			Networking		
Other Insurance			AI			Office Supplies		
Equipment Lease			Canva			Client Gifts		
Business Loan			Microsoft / G Suite			Client Appreciation		
Credit Card			Computer Software			Space Rental		
Line of Credit			Computer Hardware			Advertising		
Subcontractors			Computer Back Up			Trade Shows		
Employee Salaries			Supplies / Materials			Equipment		
Virtual Assistant			Social Media Ads			Tools		
Social Media Manager			Social Media Ads			Furniture		
Bookkeeping			Social Media Ads			Charity		
Eating Out			Web Site Hosting			Charity		
Coffee Meetings			Advertising			Miscellaneous		
Office Coffee, etc			Signage					
Entertainment			Business Cards					
Thank You Cards			Print Materials					
Postage			Podcasting					
Courier			Video Editing					